

NATIONAL SUN YAT-SEN UNIVERSITY

College of Social Sciences Regulations for Selection of Distinguished Faculty Members in Teaching

Approved by the 4th College General Meeting on April 19, 2011, School Year 99.

Reviewed and approved by the 1st Extraordinary University Academic Meeting on April 21, 2011, School Year 99.

Amended and approved by the 3rd College General Meeting on March 1, 2012, School Year 100.

Reviewed and approved by the 131st University Academic Meeting on March 19, 2012.

Amended and approved by the 2nd College General Meeting on March 12, 2013, School Year 101.

Reviewed and approved by the 135th University Academic Meeting on March 18, 2013.

Amended and approved by the 2nd College General Meeting on March 4, 2014, School Year 102.

Reviewed and approved by the 139th University Academic Meeting on March 20, 2014.

- Article I. This “[College of Social Sciences](#) Regulations for Selection of Distinguished Faculty Members in Teaching” (hereafter referred to as the “Regulations”) is specifically issued according to [Article 45](#) of “National Sun Yat-sen University’s (NSYSU) Regulations for Outstanding Talent Recruitment and Retainment in Undergraduate Colleges.”
- Article II. In addition to fulfilling basic teaching performance and service qualifications specified by NSYSU, applying faculty members must fulfill the following criteria specified by the college:
- A. An applicant must be a full-time professor, associate professor, assistant professor, or lecturer in NSYSU for three years or more.
 - B. Teaching hours during the semester prior to applying must meet the requirements specified in “NSYSU Regulations for Hourly Teaching Fee Calculation for Faculty Members.”
 - C. The 3-year average lecturing amount of an applicant must reach at least 40% of that of the college (faculty members from independent institutes are required to achieve 30% of that of the college; calculations are not required for semesters on leaves, and reduced lecture hours for faculty members who have part-time administrative positions may be deducted).
- Article III. The applications shall be reviewed by the Distinguished Faculty Member in Teaching Selection Committee (hereafter referred to as the Selection Committee) comprised of the dean as the convener, the associate dean and each department head as ex officio members, and at least three academics/professionals with excellent teaching performance in or outside NSYSU. Requirements on the aforementioned qualifications, number of academics/professionals, and meetings shall be conducted according to relevant regulations specified by NSYSU. The dean of college shall appoint a replacement for an ex-officio member if the ex-officio member is a candidate of the award for distinguished teaching and when the number of committee members is insufficient.
- Article IV. Selection procedure
- A. Stage one (recommendation and preliminary review):

Each unit under the college must submit relevant beneficial information for recommending faculty members within the period announced by NSYSU and the college. Recommended faculty members must complete the college’s Score Sheet

for the Selection of Distinguished Faculty Members in Teaching and relevant supporting documents. The units to which applicants belong shall assist to conduct preliminary reviews.

B. Stage two (final review)

1. **Four** criteria—the applicant’s teaching results (50%), teaching records (25%), teaching recordings (**15%**), and other teaching-related accomplishments and experiences (**10%**)—are considered during the committee review. To facilitate the review process, the Selection Committee may request candidates to attend review meetings and explain their teaching accomplishments and experiences.
2. The college shall select a maximum of seven awardees each year. After the selection process, the ranking is sent to the Office of Academic Affairs (the maximum number of recommended faculty members shall not exceed 10% of the college’s number of full-time faculty members) and announced after the selection process has been completed by the Selection Committee.
3. The Selection Committee may recommend awardees to participate in NSYSU’s selection for distinguished faculty members in teaching. Awardees who are also qualified professors shall be employed as distinguished professors (teaching category) and awardees other than professors shall be employed as distinguished faculty members (teaching category).
4. If the aforementioned candidates are not awarded NSYSU’s distinguished professors or faculty members (teaching category) and awards for distinguished teaching, awards for excellent teaching shall be given to three candidates by ranks, including an NT\$20,000 subsidy each (provided by the college’s Executive Master of Public Policy Program Academic Fund) as well as medals. The subsidies are limited to the purchase of materials and equipment for academic research. Each awardee may receive the subsidy once within a three-year period.

Article V. Matters unspecified in this the Regulations shall be processed in accordance with relevant regulations of NSYSU.

Article VI. The Regulations shall be implemented following the approval of college general meeting and the review of the academic meeting. The same procedure shall be carried out when amendments are to be made.