

# NATIONAL SUN YAT-SEN UNIVERSITY

## College of Social Sciences Enforcement Rules for Selection of Dean

Approved by the 2<sup>nd</sup> Unscheduled College General Meeting on April 18, 2006, School Year 94.

Authorized by the President on May 9, 2006.

Amended and approved by the 5<sup>th</sup> College General Meeting on May 24, 2007, School Year 95.

Authorized by the President on June 6, 2007.

Amended and approved by the 2<sup>nd</sup> College General Meeting on October 30, 2008, School Year 97.

Amended and approved by the 1<sup>st</sup> Unscheduled College General Meeting on November 19, 2008, School Year 97.

Authorized by the President on November 21, 2008.

- I. This set of enforcement rules is issued by the College of Social Sciences (hereinafter referred to as the “College”) of National Sun Yat-sen University (NSYSU) in accordance with **Article VIII** of "NSYSU College of Social Sciences Guidelines for Selections, Contract Renewals, and Terminations of the Dean’s Position" for selection of the College’s dean.
- II. For meeting procedure of NSYSU College of Social Sciences’ selection committee for the College dean (hereinafter referred to as the “Committee”) that are not specified in this set of enforcement rules, please refer to regulations of general review procedure.
- III. A Committee meeting is effective only when more than two-thirds of Committee members attend. Committee members shall attend meetings in person, substitute attendance is not allowed.
- IV. Committee members and other personnel who participate in the selection of a dean shall confidentiality in regards of operations related to selection except for items to be announced.
- V. The selection of the College’s dean is divided into three stages—public call for candidates, primary selection, and secondary selection.
- VI. The Committee shall announce qualification criteria and relevant requirements of candidates for the College’s dean through public media and send notices to relevant academic organizations within two weeks after the first selection meeting is held. Application and recommendation shall be made open to the public by the Committee. The duration for application and recommendation acceptance shall last **three weeks or longer**.
- VII. If a Committee member is a candidate **or has been absent for three or more meetings, he/she shall resign the member position, and the member’s respectively unit shall recommend a substitution. For a member from outside the college, the Committee shall determine his/her appointment when necessary.**
- VIII. A candidate or nominee shall prepare a consent letter of selection participation, detailed information of education and experiences, a list of publications, important publications, and a proposal of general development for the College, and submit or send (dated with a postmark) to the Committee by the application deadline.
- IX. The Committee shall assign one member for receiving relevant documents for applications and recommendations. The Committee may request candidates to provide supplementary information if the Committee finds information received insufficient.
- X. **Primary selection stage of selection for the College’s dean shall be processed in the following order by the Committee: [1] reviews of written documents; [2] public discussion sessions for which candidates are invited to present their ideas for the College’s development; [3] gathering opinions of all faculty members of the College.**
- XI. **For gathering opinions of all faculty members of the College, each full-time faculty member shall give consent to all candidates through block votes. A result of consent**

**vote is only effective when at least half of the target voters agree. Vote counts of each candidate will stop when the candidate received enough votes to be approved.**

**In the case of no candidates being approved by consent votes, the selection is regarded as failed. In such a case, application and recommendation for candidates shall be re-processed. If only one candidate is approved, the candidate shall be reserved while two or more other candidates are generated. When at least one newly-generated is approved, the newly-approved and the reserved candidates shall become the final candidates. If there still lacks an adequate candidate, announcement for dean selection shall be made again.**

If the number of candidates in the primary selection is less than two, the Committee shall make candidate recommendations.

- XII. Candidates approved in the primary selection shall enter the secondary selection, during which an anonymous consent vote is held by the Committee. Two to three candidates among those receiving more than half votes from the target voters shall be recommended as the College's dean candidates and be reported to the president for the president to select appointment one as the dean.

**Following the first consent vote, if there are less than two candidates receiving votes from more than half of the target voters, the Committee shall conduct another selection in accordance with procedures sepecified in the present enforcement rules. If the number of approved candidates is still less than two, the Committee shall then recommend tow to three candidates with the most votes received to the president for the president to select and appoint one as the dean.**

- XIII. The present enforcement rules shall be implemented following approvals of the College's general meetings and the authorization of the president. The same procedure shall be carried out when amendments are to be made.