

NATIONAL SUN YAT-SEN UNIVERSITY

College of Social Sciences Regulations for Establishment of Faculty Evaluation Committee

Approved by the 10th College General Meeting on June 13, 1996, School Year 84.

Reviewed and approved by the 175th University Faculty Evaluation Committee Meeting on September 18, 1996.

Amended and approved by the 1st College General Meeting on November 18, 2005, School Year 94.

Reviewed and approved by the 298th University Faculty Evaluation Committee Meeting on December 1, 2005.

Amended and approved by the 2nd College General Meeting on October 29, 2009, School Year 98.

Reviewed and approved by the 324th University Faculty Evaluation Committee Meeting on December 15, 2009.

Amended and approved by the 1st College General Meeting on November 21, 2013, School Year 102.

Amended and approved by the 358th University Faculty Evaluation Committee Meeting on December 12, 2013.

Amended and approved by the 4th College General Meeting of the on May 16, 2017, School Year 105.

Amended and approved by the 381st University Faculty Evaluation Committee Meeting on June 15, 2017.

Amended and approved by the 5th College General Meeting of the on May 14, 2020, School Year 107.

Amended and approved by the 394th University Faculty Evaluation Committee Meeting on June 13, 2020.

Amended and approved by the 2nd College General Meeting on December 7, 2023, School Year 111.

Amended and approved by the 420th University Faculty Evaluation Committee Meeting on December 29, 2023.

I. The Faculty Evaluation Committee of the College of Social Sciences (hereinafter referred to as “the Committee”) is established in accordance with Article LX of the organization regulations of the university and Article II of Regulations for Establishment of Faculty Evaluation Committee of National Sun Yat-sen University (NSYSU) in order to review appointments, employment periods, promotions, temporary terminations, terminations, non-renewals of contracts, extended services, secondments, lectures abroad, research, on-going studies, professor research leaves, years of services and pay increases, identifications of faculty member severance causes, and other matters to be reviewed in accordance with faculty regulations of the College of Social Sciences (hereinafter referred to as “the College”).

II. The committee consists of the Dean and the heads of each department (or program) as ex officio members. Additionally, each department (or program) nominates one professorial representative (if no professorial representative is available, the department head may invite a professor from outside the department to attend). Furthermore, all full-time faculty members within the college jointly nominate two professors (one male and one female) to serve as members.

The Dean serves as the convener of the committee. The term of office for each member is one year, and members may be re-elected consecutively.

If a department (or program) head does not hold a professorial title, they shall not engage in higher review by a lower-ranking official for cases involving faculty appointments, promotions, and evaluations. They must recuse themselves from such proceedings.

If a nominated member is unable to serve, a substitute member will be nominated by the respective department to fill the vacancy. For members nominated by the collective of the college, the substitute will be chosen from the candidates nominated in the same year, to complete the remaining term of the absent member.

III. Regarding the matters stipulated in Article I, they must be approved by the Faculty Evaluation Committee of the department (or program, degree program) before being submitted to this committee for review.

IV. The matters reviewed by this committee are handled in accordance with the regulations and provisions established by the Ministry of Education, as well as those stipulated by the university and college.

- V. The The meetings of this committee are held irregularly and when convened, decisions on cases are made in accordance with the following proportions of attendance:
- A. For deliberations on cases involving the suspension, dismissal, or non-renewal of faculty appointments, the attendance and approval ratios are conducted in accordance with the provisions of the Teachers' Act.
 - B. For deliberations on faculty appointment cases, over half of all members must be present, and more than two-thirds of the attending members must agree for the decision to pass.
 - C. For deliberations on faculty promotion cases, more than two-thirds of all members must be present.
 - D. For cases other than those mentioned in the first three items, unless otherwise stipulated by regulations, over half of all members must be present, and more than half of the attending members must approve the decision.

During meetings of this committee, members must attend in person and may not be represented by proxies. However, ex officio members who have legitimate reasons for being unable to attend may be represented by their legal deputies. If the deputy does not hold a professorial title, they may only attend the meeting as observers.

- VI. Relevant personnel may be invited to make statements or explanations in meetings of the Committee.
- VII. Members of the Committee shall excuse themselves from reviewing cases related to themselves, their spouses, blood relations within third degree, relations by marriage, or individual benefits, and shall not participate in evaluations.

If there is evidence that proves a member of the Committee may be biased in a review, the applicant of the reviewed case may apply, with specifications, to the Committee requesting the respective member to be excused from the review meetings.

If a member does not excuse themselves from cases aforementioned, the convener may request the member to be excused through resolutions made by the Committee.

Members who are excused for reasons specified in the above three conditions are not included in required attendance.

Institute/department faculty evaluation committee shall comply with the above four regulations.

- VIII. For matters unaddressed in the present regulations, please refer to relevant regulations of the university.

- IX. These guidelines, after being reviewed and approved by this committee and the College Affairs Meeting, are submitted to the university's Faculty Evaluation Committee for review and approval. Upon the President's authorization, they are then implemented. The same procedure applies to any amendments.