

# NATIONAL SUN YAT-SEN UNIVERSITY

## College of Social Sciences Guidelines for Selections, Contract Renewals, and Terminations of College Dean

Approved by the 4<sup>th</sup> College General Meeting on April 10, 1998, School Year 86.

Amended and approved by the Unscheduled College General Meeting on April 25, 2000, School Year 89.

Amended and approved by the 1<sup>st</sup> College General Meeting on December 31, 2002, School Year 91.

Amended and approved by the 4<sup>th</sup> College General Meeting on April 13, 2006, School Year 94.

Authorized by the President on May 9, 2006.

Amended and approved by the 5<sup>th</sup> College General Meeting on May 24, 2007, School Year 95.

Authorized by the President on June 6, 2007.

Amended and approved by the 2<sup>nd</sup> College General Meeting on October 30, 2008.

Amended and approved by the 1<sup>st</sup> Unscheduled College General Meeting on November 19, 2008, School Year 97.

Authorized by the President on November 21, 2008.

Amended and approved by the 1<sup>st</sup> College General Meeting on November 21, 2013, School Year 102.

Amended and approved by the 2<sup>nd</sup> College General Meeting on December 27, 2017, School Year 106.

- I. This set of guidelines is issued in accordance with Article IX of National Sun Yat-sen University's Guidelines for Selection, Contract Renewals, and Terminations of All-Level Academic Heads.
- II. Except for incumbents who are reappointed in accordance with Article V, the Dean of the College should, five months before the end of the term or within three months of a vacancy due to any reason, seek approval from the President. Subsequently, the College shall organize its own selection committee to nominate two to three professors. These nominations are then submitted to the President, who will appoint one of them as the Dean.
- III. The college dean selection committee shall comprise one full-time faculty representative with a position above assistant professor of each institute (department) of the college and one member from outside the college. The convener of the committee shall be elected among committee members, and the member from outside the college shall be finalized by members of the college in meetings.
- IV. The dean of the college is a position with terms of services. In general, each term lasts for three years, and one contract renewal is allowed when necessary. For a term of service that begins in the mid-semester, the term shall begin from the date of the president's authorization. In case that the college dean is selected by the due course, the president shall appoint an adequate person of the university to serve as an interim college dean until the new dean is finalized and starts to take office.
- V. When the Dean's term expires and reappointment is being considered, or in cases where dismissal is warranted due to significant reasons, all procedures shall be conducted in accordance with the "Regulations on the Selection, Renewal and Dismissal of Academic Supervisors at All Ranks" of the university.
- VI. To meet the needs of college administration, the College may appoint a Associate Dean. The Associate Dean is nominated by the Dean from among the heads of departments (or programs) or professors within the college. The appointment is made on a concurrent basis after approval by the President, and the term of office is the same as that of the Dean. If the Associate Dean is not concurrently serving as a head of a department (or program) within the College, any additional compensation for the position will be covered by the College. The reappointment of the Associate Dean is managed by the Dean following the procedures outlined above. The dismissal of the Associate Dean requires the Dean to seek the President's approval before relieving the Vice Dean of their duties.

- VII. Relevant regulations for selection of the college dean shall be approved in college general meetings and forwarded to the president for authorization prior to implementation. The regulations shall be handled by the college dean selection committee.
- VIII. **For matters unaddressed in the present guidelines, please refer to National Sun Yat-sen University's Guidelines for Selections, Contract Renewals, and Terminations of All-Level Academic Heads and relevant regulations.**
- IX. The present guidelines shall be implemented following approval of college general meeting and the authorization of the president. The same procedure shall be carried out when amendments are to be made.