

# NATIONAL SUN YAT-SEN UNIVERSITY

## College of Social Sciences

### Regulations for Selection of Distinguished Faculty Members in Teaching

Approved by the 4<sup>th</sup> College General Meeting on April 19, 2011, School Year 99.

Reviewed and approved by the 1<sup>st</sup> Extraordinary University Academic Meeting on April 21, 2011, School Year 99.

Amended and approved by the 3<sup>rd</sup> College General Meeting on March 1, 2012, School Year 100.

Reviewed and approved by the 131<sup>st</sup> University Academic Meeting on March 19, 2012.

Amended and approved by the 2<sup>nd</sup> College General Meeting on March 12, 2013, School Year 101.

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Amended and approved by the 2<sup>nd</sup> College General Meeting on March 4, 2014, School Year 102.

Reviewed and approved by the 139<sup>th</sup> University Academic Meeting on March 20, 2014.

Amended and approved by the 2<sup>nd</sup> College General Meeting on March 2, 2017, School Year 105.

Reviewed and approved by the 151<sup>st</sup> University Academic Meeting on March 16, 2017.

Article I. This *College of Social Sciences Regulations for Selection of Distinguished Faculty Members in Teaching* (hereinafter referred to as the “Regulations”) is specifically issued according to Article 45 of National Sun Yat-sen University’s (NSYSU) *Regulations for Outstanding Talent Recruitment and Retainment in Undergraduate Colleges*. This *College of Social Sciences Regulations for Selection of Distinguished Faculty Members in Teaching* (hereinafter referred to as the “Regulations”) is specifically issued according to Article 45 of National Sun Yat-sen University’s (NSYSU) *Regulations for Outstanding Talent Recruitment and Retainment in Undergraduate Colleges*.

Article II. In addition to fulfilling the requirements for basic teaching performance and service qualifications specified by NSYSU, applying faculty members must fulfill the following three prerequisites specified by the College:

- A. An applicant must have been a full-time professor, associate professor, assistant professor, or lecturer at NSYSU for at least three (3) years.
- B. Teaching hours during the school year prior to applying must meet the requirements specified in the *NSYSU Regulations for Hourly Teaching Fee Calculation for Faculty Members*.
- C. The 3-year average number of lecture hours of an applicant must be within the top 40% of the College (faculty members from independent institutes are required to reach the top 30%; semesters spent on leave are exempt from this requirement and need not be counted, and reduced lecture hours for faculty members with part-time administrative positions may be deducted).

Article III. The applications shall be reviewed by the distinguished faculty members of the Teaching Selection Committee (hereinafter the Selection Committee), comprised of the Dean as convener, the Associate Dean and each department head as ex officio members, and at least three (3) academics/professionals with excellent teaching performance within or outside of NSYSU. Requirements regarding the aforementioned qualifications, number of academics/professionals, and meetings shall be handled in accordance with applicable NSYSU regulations. The College Dean shall appoint a replacement if any ex officio member is a candidate for the Award for Distinguished Teaching or when the number of committee members is insufficient.

Article IV. Selection process

A. Stage one (recommendation and preliminary review):

Each unit under the College may submit a recommendation for at most two (2) faculty members, along with relevant information, within the period specified by NSYSU and the College. Recommended faculty members must complete the *College of Social Sciences Score Sheet for the Selection of Distinguished Faculty Members in Teaching* and other supporting documents. The units to which applicants belong shall assist in conducting preliminary review.

B. Stage two (final review)

1. Four criteria—the applicant’s teaching results (50%), teaching records (25%), in-class recordings (15%), and other teaching-related accomplishments and experience (10%)—shall be considered during the committee review. To facilitate the review process, the Selection Committee may request the attendance of the candidate to explain their teaching accomplishments and experience.
2. The Selection Committee shall produce an annual *Distinguished Teaching Faculty Rankings List* and submit it to the Office of Academic Affairs (the maximum number of recommended faculty members shall not exceed 10% of the number of full-time faculty members in the College). The results will be announced after the university’s Distinguished Teaching Faculty Review Committee has completed the selection process.
3. The Selection Committee may recommend potential awardees for selection as NSYSU Distinguished Teaching Faculty Members. Awardees who are also qualified professors shall be designated as Distinguished Professors (teaching category) and awardees other than professors shall be designated as Distinguished Faculty members (teaching category).
4. Among the candidates not selected as NSYSU distinguished professors or faculty members (teaching category) or given awards for distinguished teaching, an award for excellence in teaching shall be given to three of these candidates according to their ranking, together with an NT\$ 20,000 stipend each (provided by the College’s Executive Master of Public Policy Program Academic Fund) as well as a certificate. The stipends are to be used only for the purchase of materials and equipment for academic research. Each awardee may receive the stipend one time within a three-year period.

Article V. Matters unaddressed in this set of regulations shall be processed in accordance with applicable regulations of NSYSU.

Article VI. These regulations shall be implemented following the approval of the College General Meeting and the review of the Academic Meeting. The same procedure shall be carried out when amendments are to be made.